

## ADVISING FORM

Advising for Students without a PhD Supervisory Committee.

This form is intended to encourage students without a PhD Supervisory Committee to meet with their faculty adviser to discuss their course selections and the timing and content of their PhD Qualifying Exams or Masters Comprehensive Exam. (Once a PhD student forms a PhD supervisory committee, most matters concerning a student are dealt with by the student's supervisor and supervisory committee.)

This form will also help the Graduate Committee Chair stay apprised of a student's progress.

**TO THE STUDENT:**

- (\* Please meet with your adviser and complete this form EACH SEMESTER PRIOR to the start of classes.
- (\* Return a hard copy of the signed form to the Graduate Assistant (Marilyn) or to the Graduate Committee Chair.
- (\* Keep a copy for your records---doing so makes it easier for you to complete the form in future semesters.
- (\* Degree requirements are described in the Graduate Bulletin and also in the Math Department's General Information on Graduate Programs (GIOGP).

NOTE: Some items below may not be applicable to you at this time, but are included to help increase awareness of requirements and to help with your planning process.

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Student's name: \_\_\_\_\_

Current Semester: (Circle one) Fall Spring Academic Year (e.g. 2013-14): \_\_\_\_\_

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**Part A. Courses to be taken this semester:**

Department	Course Number	Credit Hours	Department	Course Number	Credit Hours
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

(Comment: First and second year students generally take 9 hours/semester of mathematics courses. Courses frequently taken by first year students: three courses per semester chosen from algebra (817-818), analysis (825-826), applied math (842-843), differential equations (830-831), discrete mathematics (850-852), topology (871-872).)

Adviser Signature: \_\_\_\_\_ (date) \_\_\_\_\_

(SEE OTHER SIDE for PART B of this form.)

Part B. Progress Toward Completion of Degree Requirements.

1) I began graduate study at UNL in (semester and year): \_\_\_\_\_

Currently I have completed \_\_\_\_\_ credit hours of coursework likely to be listed on my Memorandum of Courses (Master's students) or Program of Studies (PhD students).

2) **MASTERS DEGREE:** Those intending to receive a Master's Degree should answer the questions in this subsection. The forms in parts a), d), and e) may be found at <http://www.unl.edu/gradstudies/current/degrees#masters>.

a) I have filed a Memorandum of Courses (must be completed before half of the program is complete, usually before 18 credit hours are completed): Yes \_\_\_ No \_\_\_

b) Currently, I plan to use Option: I \_\_\_ II \_\_\_ III \_\_\_ for my Master's degree. (See [http://bulletin.unl.edu/graduate/Masters\\_Degree\\_Requirements](http://bulletin.unl.edu/graduate/Masters_Degree_Requirements) for a description of the options.)

c) I have completed the Master's Comprehensive Exam:  
Yes \_\_\_ No \_\_\_. If no, I plan to complete the Master's Comprehensive Exam by (give date) \_\_\_\_\_ using Option A \_\_\_, Option B \_\_\_, Option C \_\_\_\_\_. (See the GIOGP for descriptions of these options.)

d) I expect to file the Final Examination Report Form by (give date): \_\_\_\_\_.

e) I expect to apply for the Masters Degree by (give date): \_\_\_\_\_.

3) **PhD DEGREE:** Those whose degree plans might include a PhD should complete the questions in this subsection.

a) I have completed the qualifying examination:  
Yes \_\_\_ No \_\_\_\_\_. If no, list portions remaining to be completed and when you plan to complete them. You should consult with your adviser to be sure your plans are sound.

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b) I expect to form a PhD Supervisory Committee by the following date: \_\_\_\_\_ (Notes: The Graduate College generally expects your Supervisory Committee to be appointed and your program of studies to be filed prior to the completion of 45 credit hours at UNL. Exceptions can occasionally be granted, but reasons should be given. Your Supervisory Committee can be formed prior to completion of the Qualifying Exam.)

Adviser Signature: \_\_\_\_\_ (date) \_\_\_\_\_

Revised 12/2013